

TIA/S/Cir/19-04-03

April 08, 2019

### Circular to parents

Dear Parents,

#### Subject: After School Enrichment ( ASE )

We are pleased to inform you that we will be starting our paid After School Enrichment of the academic year 2019-20 for **Grades 2 - 10** approved by the KHDA w.e.f Sunday, 14<sup>th</sup> April, 2019.

The following activities are offered this academic year:

every Sundays & Tuesdays	every Mondays & Wednesdays
Badminton (Boys)	Badminton (Girls)
Chess	Brain-O-Brain & Abacus
Cricket	Karate
Swimming (Girls)	Swimming (Boys)

#### Note:

- The fee collection will be for April and June 2019 only. There will be **NO** activities during Ramadan period.
- Parents of those who enrolled for Paid ASE are requested to visit the Accounts Dept. to pay the activity fee of AED 225 per activity for the 1st Round (April-June).
- Please contact the school administration department for **Transport** arrangements, (GPT provides one-way paid transport facility). If a student using the school transport is being picked by the parent after the ASE, the information must reach the Section Head concerned not later than 12.00 noon.
- Students using school bus facility may continue to do so without any extra payment. The buses will leave the campus in the evening at 3:30 p.m. Own transport students must be picked up from the school latest by 3:30 p.m. from the reception area.
- As limited seats are available in each activity, the allocation will be on a first come first serve basis. **Payment of AED 150/- for 8 sessions need to be paid before the mentioned dates.** In case the payment is not done before the cut-off date, the seat will be offered to students on the waiting list.
- Students are requested to submit the registration form directly to the ASE in charge, **Ms. Sayeda Fatima**, our School Administrative Manager.
- Please ensure that your ward will not miss any sessions as there will be difficulty to have make-up sessions.

- Students who wish to participate in two activities must choose their activities correctly before the paying of the fees. There will not be changes allowed later on. Kindly check the receipt of the activity that you have paid before leaving the fee counter.
- The fees towards the ASE will be accepted by cash /cheque directly at the fee counter. Kindly note that the fees once paid will not be refunded.

**Please note**

**Dates for payment : on or before 11 April 2019**

**Programme starts on: 14 April 2019**

**Timings : 2.15 p.m. to 3.15 p.m**

**List of Activities**

Activity	Activity in-charge	Phone No
Brain-O-Brain	Ms. Najma	055 787 6122
Karate	Mr. Vijeesh	055 214 4199
Swimming Badminton Chess	Mr. Ravi - Prime Sports	055 200 7182
Cricket	Mr. Judeson	056 493 0197

The timetable is given below:

**Time Table -Section A Sunday and Tuesday**

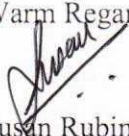
	APR	APR	APR	MAY	MAY	MAY	MAY	JUN	JUN	JUN
SUN	14th	21st	28th	-	-	-	-	16th	23rd	30th
TUE	16th	23rd	30th	-	-	-	-	11th	18th	25th

**Time Table -Section B Monday and Wednesday**

	APR	APR	APR	MAY	MAY	MAY	MAY	JUN	JUN	JUN
MON	15th	22nd	29th	-	-	-	-	10th	17th	24th
WED	17th	24th	-	1st	-	-	-	12th	19th	26th

For any further assistance and clarification regarding the ASE, please contact the personnel in charge, Ms. Fatima, mobile no. 052-6044162 email id: [sayeda@indianacademydubai.com](mailto:sayeda@indianacademydubai.com) from Sunday to Wednesday.

Warm Regards,

  
Susan Rubin Varghese  
Principal



**ACKNOWLEDGEMENT FORM 1**  
**(To be given to the class teacher)**

Received the Principal's circular dated **8th April 2019** regarding the After School Enrichment (ASE)

I wish to enroll my child for 1) \_\_\_\_\_ 2) \_\_\_\_\_.

Name of the Student \_\_\_\_\_ ID no: \_\_\_\_\_ Grade: \_\_\_\_\_ Sec.: \_\_\_\_\_

Name of the Parent: \_\_\_\_\_ Signature of the Parent: \_\_\_\_\_

Tel: (Mobile): \_\_\_\_\_ (Res): \_\_\_\_\_ (Off): \_\_\_\_\_

Travels by Bus No. \_\_\_\_\_ / Own Transport.

**Confirmation Slip (To be filled in by the ASE in charge)**

This is to confirm that your ward has been allotted a seat for the ASE, Activity 1) \_\_\_\_\_  
2) \_\_\_\_\_. Please make the payment on/before **11th April 2019**.

Name of the activity -in -charge: .....Signature: .....Date: .....

**ACKNOWLEDGEMENT FORM 2**

**(To be given to the fee counter at the time of payment)**

Enclosed please find the AED \_\_\_\_\_/- for the ASE, Activity 1) \_\_\_\_\_  
2) \_\_\_\_\_

Name of the Student \_\_\_\_\_ ID no: \_\_\_\_\_ Grade: \_\_\_\_\_ Sec.: \_\_\_\_\_

Name of the Parent: \_\_\_\_\_ Signature of the Parent: \_\_\_\_\_

Tel: (Mobile): \_\_\_\_\_ (Res): \_\_\_\_\_ (Off): \_\_\_\_\_

Travels by Bus No. \_\_\_\_\_ / Own Transport \_\_\_\_\_