الأكاديمية الهندية، دبي
The Indian Academy, Dubai

Computer Lab Rules

1. If the computer is not switched on, call the instructor. Never fiddle with the wires and switches yourself.

2. It is not permitted to use the computers for displaying, printing, storing or distributing matter that may offend others.

3. It is not permitted to install, use or distribute illegal copies (pirate copies) of licensed software.

4. It is not permitted to change the operational mode of the computers.

5. The computers in the computer rooms must not be left logged-in unattended. It is not permitted to lock the computers.

6. Users should not access other people's files unless permission has been given by the file's owner.

7. It is not permitted to take away manuals, pieces of furniture or other pieces of equipment from the computer rooms.

8. It is not permitted to play games on the computers.

9. Never visit restricted web sites. The web can be a dangerous place, so be careful.

10. If another student shows you any negative images on his/her computer, refrain from participating and report him/her to the instructor.

11. Drinking, or eating in the lab is not allowed.

12. Please keep the lab neat; clean up any mess, use garbage bins, and leave equipment and furniture properly arranged.

Again, you are responsible for your own behaviour on the computer system. The above rules are not exhaustive, and even if a particular action is not listed above as prohibited, you must use your common sense - it will reflect poorly on you if your behaviour disturbs others, damages computers or the network.