



Policy No.: TIADPolicy_H&S_2021/03

Policy created in April 2019

Policy Reviewed in April 2020, September 2020

Policy Reviewed again in April 2021

Important Note: The school has adopted Distance Learning Programme (DLP) and Blended Learning Programme (BLP) for the Academic Year 2021-22. This policy is designed for a regular school set-up and will also be integrated during the DLP/BLP.

POLICY ON EMERGENCY PATIENT TRANSFER AND REFERRAL

Purpose

To manage the patient in case of any accidents/medical emergency and to transfer/refer the patient to the appropriate center for effective treatment and care.

Target group

School clinic staff, Administrators, Teachers and Parents.

Policy statement

- In case of any accidents/ medical emergency, first aid will be done, and efforts will be made to contact the parents. If the parent is not reachable then it is the discretion of the school doctor/ staff to transfer the child or not to the nearby clinic/ hospital and treatment will be done accordingly.
- If two nurses are present in the clinic, one will accompany the child to the hospital and if only one nurse is in the clinic then the administrator will accompany the child.
- If the situation warrants an immediate transfer to the hospital, then an ambulance will be called to transfer the child to the hospital and parents will be informed.
- A detailed report of the incident is prepared by the doctor and copy will be given to the Principal.
- Follow up will be done later by the clinic staff/ supervisor/ teacher.

UAE Hotlines to contact in case of emergency:

FIRE 997

AMBULANCE 998

POLICE 999

Forms to complete:

- Referral form
- Emergency accident form
- Incident report form

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